



# Financial Statements

Kingston Historical Society

December 31, 2024

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# Independent Practitioner's Review Engagement Report

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To the Board of Directors of  
[Kingston Historical Society](#)

We have reviewed the accompanying financial statements of Kingston Historical Society, which comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

## Conclusion

Based on our review nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of the Kingston Historical Society at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Kingston, Canada  
February 12, 2025

*Doane Grant Thornton LLP*

Chartered Professional Accountants  
Licensed Public Accountants

# Kingston Historical Society

## Statement of Financial Position

December 31	General Fund	Murney Tower Fund	Total 2024	Total 2023
<b>Assets</b>				
Current				
Cash	\$ 36,452	\$ 45,752	\$ 82,204	\$ 60,773
Investments (Note 3)	24,347	22,464	46,811	64,329
Grants receivable	-	-	-	2,500
Harmonized sales tax receivable	1,015	-	1,015	1,380
Prepaid expenses (and deposits)	-	360	360	-
Inventory	-	-	-	660
Interfund receivable (payable)	(15,774)	15,774	-	-
	46,040	84,350	130,390	129,642
Investments (Note 3)	71,938	59,408	131,346	104,893
	<u>\$ 117,978</u>	<u>\$ 143,758</u>	<u>\$ 261,736</u>	<u>\$ 234,535</u>

### Liabilities

Current				
Accounts payable and accrued liabilities (Note 4)	\$ -	\$ 6,509	\$ 6,509	\$ 6,050
Deferred revenue (Note 5)	2,094	14,732	16,826	2,640
	<u>2,094</u>	<u>21,241</u>	<u>23,335</u>	<u>8,690</u>

### Net Assets

Unrestricted	95,884	67,517	163,401	150,845
Internally restricted contingency reserve fund	20,000	55,000	75,000	75,000
	<u>115,884</u>	<u>122,517</u>	<u>238,401</u>	<u>225,845</u>
	<u>\$ 117,978</u>	<u>\$ 143,758</u>	<u>\$ 261,736</u>	<u>\$ 234,535</u>

Commitment (Note 6)

On behalf of the board

\_\_\_\_\_ Director \_\_\_\_\_ Director

# Kingston Historical Society

## Statement of Operations

Year ended December 31	General Fund	Murney Tower Fund	Total 2024	Total 2023
<b>Revenues</b>				
Heritage Organization Development grant	\$ 1,545	\$ -	\$ 1,545	\$ 1,545
Community Services Recovery Fund grant	-	4,000	4,000	8,000
City of Kingston Heritage Fund grant	-	63,309	63,309	66,313
Canada Summer Jobs grant	-	15,459	15,459	14,549
Youth Canada Works grant	-	14,215	14,215	11,202
Memberships	6,295	-	6,295	6,899
Donations	3,560	22,701	26,261	31,521
Donations - Centennial	-	4,713	4,713	-
Sponsorships and other grants	2,095	-	2,095	2,100
Investment income	3,826	3,603	7,429	4,842
Special events	-	3,261	3,261	3,472
Publications	1,395	-	1,395	721
Gift shop	-	329	329	102
	<u>18,716</u>	<u>131,590</u>	<u>150,306</u>	<u>151,266</u>
<b>Expenses</b>				
Advertising and promotion	693	2,460	3,153	4,013
Bank charges	-	107	107	93
Centennial expenditures	-	4,713	4,713	-
Consultants - audio tour	-	-	-	7,334
Education	-	1,108	1,108	-
Exhibit	-	3,363	3,363	11,175
Insurance	461	1,383	1,844	1,812
Inventory writeoff	-	660	660	-
Memberships	153	88	241	266
Newsletter	1,725	-	1,725	2,080
Office and miscellaneous	547	3,329	3,876	6,636
Accounting	1,282	3,895	5,177	5,423
Programming	477	-	477	612
Publications	2,850	-	2,850	3,220
Rent/ storage (Note 6)	550	4,771	5,321	5,306
Salaries and benefits	-	94,933	94,933	84,962
Special events	2,014	1,950	3,964	1,230
Student awards and sponsorships	1,600	-	1,600	1,600
Telephone/ wifi/ security	-	1,888	1,888	2,210
Website	390	360	750	843
	<u>12,742</u>	<u>125,008</u>	<u>137,750</u>	<u>138,815</u>
Excess of revenues over expenses for the year	<u>\$ 5,974</u>	<u>\$ 6,582</u>	<u>\$ 12,556</u>	<u>\$ 12,451</u>

See accompanying notes to the financial statements.

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## Kingston Historical Society

### Statement of Changes in Net Assets

Year ended December 31	Unrestricted 2024	Internally Restricted Contingency Reserve Fund 2024	<b>Total 2024</b>	Total 2023
<b>General Fund</b>				
Net assets, beginning of year	\$ 89,910	\$ 20,000	\$ <b>109,910</b>	\$ 101,642
Excess of revenues over expenses for the year	5,974	-	<b>5,974</b>	8,268
<b>Net assets at end of year</b>	<b>\$ 95,884</b>	<b>\$ 20,000</b>	<b>\$ 115,884</b>	<b>\$ 109,910</b>
 <b>Murney Tower Fund</b>				
Net assets at beginning of year	\$ 60,935	\$ 55,000	\$ <b>115,935</b>	\$ 111,752
Excess of revenues over expenses for the year	6,582	-	<b>6,582</b>	4,183
<b>Net assets at end of year</b>	<b>\$ 67,517</b>	<b>\$ 55,000</b>	<b>\$ 122,517</b>	<b>\$ 115,935</b>

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## Kingston Historical Society Statement of Cash Flows

Year ended December 31	General Fund 2024	Murney Tower Fund 2024	<b>Total 2024</b>	Total 2023
<b>Cash flow from (used in) operating activities</b>				
Cash receipts from Society activities	\$ 14,799	\$ 146,386	<b>\$ 161,185</b>	\$ 146,729
Cash paid to supplies and employees	(12,832)	(125,416)	<b>(138,248)</b>	(137,290)
Investment income received	3,826	3,603	<b>7,429</b>	4,843
	<u>5,793</u>	<u>24,573</u>	<b><u>30,366</u></b>	<u>14,282</u>
<b>Cash flow used in investing activities</b>				
Purchase of investments	<u>(5,332)</u>	<u>(3,603)</u>	<b><u>(8,935)</u></b>	<u>(36,245)</u>
<b>Cash flow from (used in) financing activities</b>				
Interfund transfers	<u>1,415</u>	<u>(1,415)</u>	<u>-</u>	<u>-</u>
Increase (decrease) in cash	1,876	19,555	<b>21,431</b>	(21,963)
Cash, beginning of year	<u>34,576</u>	<u>26,197</u>	<b><u>60,773</u></b>	<u>82,736</u>
Cash, end of year	<b><u>\$ 36,452</u></b>	<b><u>\$ 45,752</u></b>	<b><u>\$ 82,204</u></b>	<b><u>\$ 60,773</u></b>

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# Kingston Historical Society

## Notes to the Financial Statements

Year ended December 31, 2024

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### 1. Purpose of Organization

Kingston Historical Society (the "Society") is incorporated without share capital under the laws of Ontario and is a registered charity under the Income Tax Act of Canada.

The Society's goals are to create, foster and maintain interest in the history and heritage of the City of Kingston and its environs; to provide a forum for the presentation and discussion of papers with relevant historical content and to provide for the publication of such papers; to organize, supervise, manage, promote and assist in providing and maintaining historical museums, plaques, cairns and other monuments to the historical past; to acquire documents, maps, books, photographs and other historical data and tangible articles of historic interest with a view to the preservation and display of such articles at such times and in such places as may be decided upon by the Society and to be an advocate for the preservation of buildings and areas of historic interest in the City of Kingston and district.

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### 2. Significant accounting policies

The financial statements have been prepared in accordance with Part III of the CPA Canada Handbook - Accounting Standards for Not-for-Profit Organizations. Significant accounting policies include the following:

#### (a) Fund Accounting

The Society follows fund accounting. As such, the financial resources of the Society are classified for accounting and reporting purposes into funds to observe the limitations and restrictions placed on the use of such resources.

##### Murney Tower Fund

Revenues, expenses, assets and liabilities related to the operation of the Murney Tower are reported in the Murney Tower Fund. There are amounts within the Murney Tower Fund that are internally restricted by the Board of Directors as a contingency reserve.

##### General Fund

Revenues, expenses, assets and liabilities related to all other activities are reported in the General Fund. There are amounts within the General Fund that are internally restricted by the Board of Directors for special projects and a contingency reserve fund.

#### (b) Investments

Guaranteed investment certificates are recorded at cost plus accrued interest which approximates market value.

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# Kingston Historical Society

## Notes to the Financial Statements

Year ended December 31, 2024

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### 2. Significant accounting policies (continued)

#### (c) Revenue Recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the period in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue from special events, memberships and sponsorships is recognized when the event occurs. Any amounts related to memberships received in advance of the membership year are recorded as deferred revenue.

All other revenues are recognized when goods are delivered or service is performed and the customer takes ownership and assumes risk of loss, collection of the relevant receivable is probable, persuasive evidence of an arrangement exists and the sales price is fixed or determinable. Amounts received for future services are deferred until the service is performed.

#### (d) Capital Assets

Capital assets are charged to expense on acquisition. Capital assets held include furniture, office equipment, computer equipment and display cases. Included in Exhibit renewal expense was \$1,313 in capital asset acquisitions in 2024 and \$3,919 in 2023.

#### (e) Donated Services

The work of the Society is dependent on the voluntary services of the community. Since these services are not normally purchased by the Society and because of the difficulty of determining fair market value, donated services are not recognized in the financial statements.

#### (f) Financial Instruments

Financial instruments are recorded at fair value when acquired. Financial assets and liabilities originated, acquired, issued or assumed in a related party transaction are initially measured at cost. Only in certain circumstances would related party financial instruments be measured initially at fair value. However, the Society had no related party financial instruments. All other financial instruments, including short and long term investment in guaranteed investment certificates, grants receivable, HST receivable, interfund receivable, and accounts payable, are reported at cost or amortized cost less impairment, if applicable.

In subsequent periods, financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, or sale of financial instruments are expensed for those items remeasured at fair value at each balance sheet date and charged to the financial instrument for those measured at cost or amortized cost.

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# Kingston Historical Society

## Notes to the Financial Statements

Year ended December 31, 2024

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### 2. Significant accounting policies (continued)

#### (g) Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires the Society to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. All estimates are reviewed periodically and adjustments are made to the statement of operations as appropriate in the year they are known.

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### 3. Investments

The investments, which are guaranteed investment certificates bear interest at annual rates ranging from 2.15% to 5.35% and mature between February 2025 and September 2028 (2023 annual rates ranging from 2.15% to 5.35% and mature between February 2024 and September 2027).

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### 4. Accounts payable and accrued liabilities

Included in accounts payable and accrued liabilities are accrual for accounting services of \$4500 (\$4,300 in 2023) and source deductions payable of \$545 (\$625 in 2023).

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### 5. Deferred revenue

Deferred revenue consists of memberships received in advance related to the following fiscal year, as well as deferred contributions.

	General Fund 2024	Murney Tower Fund 2024	Total 2024	Total 2023
Memberships	\$ 2,094	\$ -	\$ 2,094	\$ 2,640
Deferred contributions	-	-	14,732	-
	<u>\$ 2,094</u>	<u>\$ 14,732</u>	<u>\$ 16,826</u>	<u>\$ 2,640</u>

The deferred contributions relate to restricted contributions for the Murney Tower centennial celebrations happening in 2025. There was \$19,445 in contributions received in 2024 and \$4,713 was taken into donations income in the statement of operations in 2024 related to the 2024 costs to date.

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# Kingston Historical Society

## Notes to the Financial Statements

Year ended December 31, 2024

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### 6. Commitments

The Society leases the property and building of the Murney Tower Museum from Parks Canada under a five-year lease expiring June 30, 2025 with an annual rent of \$100.

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### 7. Financial Risks

The main risks the Society are exposed to through its financial instruments are credit risk, interest risk and liquidity risk. There were no significant changes in risk exposure from the prior year.

#### Credit risk

The Society has determined that the financial assets with credit risk exposure are grants receivable since failure of any of these parties to fulfil their obligations could result in financial losses for the Society. At December 31, 2024, the allowance for doubtful accounts is \$Nil (2023 - \$Nil).

#### Interest rate risk

Interest rate price risk is the risk that the fair value of an interest bearing financial instrument will fluctuate because of market changes in interest rates. The Society is exposed to interest rate risk with respect to investments that bear interest at a fixed rate.

#### Liquidity risk

Liquidity risk is the risk that the Society will encounter difficulty in meeting obligations associated with its financial liabilities. The Society is, therefore, exposed to liquidity risk with respect to its payables.

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